



Lankan Alliance Finance Limited

..... Branch

Corporate Office: Laila Tower (Level-10), 8 South Gulshan Avenue, Gulshan 1, Dhaka-1212
 Tel : +880 2 9840411-12, Fax : +880 2 9840414; E-mail : info@lankanalliance.com

Please affix Attested
 1 copy of
 passport size Photograph
 of Principal/First Applicant
 with Signature

The
 Manager
 Lankan Alliance Finance Limited
 Branch

Individual Loan Application Form

(Please complete in BLOCK letters)

Dear Sir,

I/We hereby apply for a loan of BDT (in numbers)
 on..... years term for Flat Purchase Plot Purchase Self Construction Apartment/House Renovation
 Others..... purpose by myself/ourselves and my/our family. I/We are providing, in full, the following information
 desired by your Organization in the prescribed form.

A. Principal/First Applicant Information

Personal Information

Full Name (Mr. /Mrs. /Ms.) : _____

Father's Name : _____

Mother's Name : _____

Date of Birth : _____ Age _____ Years Gender Male Female

Marital Status : Single Married Widow Others

Highest Education Level : SSC HSC Graduate Post Graduate Others

Professional Status : Salaried Businessman Professional Land Lord/Lady Others

Nationality : _____ Religion : _____

National ID No. : _____ E-TIN : _____

Other Photo ID Type & No. : Name _____ No. _____

Any other Relationship with LAFL : Existing HML/PML/CML Lease/Term Loan TDR/DPS Any others.....

Spouse's Information : Name _____
 (If not included as Co-Applicant) Profession _____ Phone (Land) _____
 Work Address (If any) _____
 Mobile _____ E-mail _____

Family Members : _____

Name	Age	(Please attach additional page if required)
a. Son(s) : _____	Age _____ Years	
b. Daughter(s) : _____	Age _____ Years	
c. Other Dependent(s) : _____	Age _____ Years	

Contact Details

Present Address : _____
 No. of years at Present Address : _____

Residential Status : Owned Rented Living with Parents Others.....(Please specify)

Permanent Address : _____

Work Address : _____

Telephone (Home) : _____ Telephone (Work Place) : _____

Mobile : _____ E-mail : _____ Fax : _____

Principal / First Applicant's Signature With Date

B. Other Applicant / Co-Applicant's Information

Declaration :

I hereby inform you that I intend to be a Other Applicant / Co-Applicant of the loan facility and furnish the following statement with full knowledge of the liability to be assumed and knowing that in considering credit to the applicant you will rely on the particular given below -

Please affix Attested
1 copy of
passport size Photograph
of other applicant/
co-applicant
with Signature

Personal Information

Full Name (Mr. /Mrs. /Ms.) : _____

Relation with First Applicant : _____

Father's Name : _____

Mother's Name : _____

Date of Birth : _____ Age _____ Years Gender Male Female

Marital Status : Single Married Widow Others

Highest Education Level : SSC HSC Graduate Post Graduate Others

Professional Status : Salaried Businessman Professional Land Lord/Lady Others

Nationality : _____ Religion : _____

National ID No. : _____ E-TIN : _____

Other Photo ID Type & No. : Name _____ No. _____

Any other Relationship with LAFL : Existing HML/PML/CML Lease/Term Loan TDR /DPS Any others.....

Spouse Information : Name _____
Profession _____ Phone (Land) _____
Work Address (If any) _____
Mobile _____ E-mail _____

Family Members : **Name** _____ **Age** _____ (Please attach additional page if required)

a. Son(s) : _____ Age _____ Years

b. Daughter(s) : _____ Age _____ Years

c. Other Dependent(s) : _____ Age _____ Years

Contact Details

Present Address : _____
No. of years at Present Address : _____

Residential Status : Owned Rented Living with Parents Others _____ (Please specify)

Permanent Address : _____

Work Address : _____

Telephone (Home) : _____ Telephone (Work Place) : _____

Mobile : _____ E-mail : _____ Fax : _____

(N.B. - Please attach separate copy of this page for more than one Applicant / Co-Applicant)

Other Applicant /Co-Applicant (Signature with Date)

Professional Information (For Service Holder)

Particulars	Principal / First Applicant	Other Applicant / Co-Applicant
Name of the Employer :	_____	_____
Designation :	_____ Department _____	_____ Department _____
Office Address :	_____	_____
Employment Status :	<input type="checkbox"/> Permanent <input type="checkbox"/> Contractual <input type="checkbox"/> Others _____	<input type="checkbox"/> Permanent <input type="checkbox"/> Contractual <input type="checkbox"/> Others _____
Date of Joining :	_____ Office Phone (Land) _____	_____ Office Phone (Land) _____
Length of Service :	_____	_____
Previous Office/Organization :	_____ Length of Service _____	_____ Length of Service _____
Previous Office Phone (Land) :	_____ Total Length of Service _____	_____ Total Length of Service _____

Business Details (For Businessman)

Particulars	Principal / First Applicant	Other Applicant / Co-Applicant
Name of Organization :	_____	_____
Designation :	_____ Equity Share (%) _____	_____ Equity Share (%) _____
Nature of Business :	_____	_____
Main Product/Service :	_____	_____
Office Address :	_____	_____
Legal Status of Business :	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Private Ltd. <input type="checkbox"/> Public Ltd.	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Private Ltd. <input type="checkbox"/> Public Ltd.
Date of Commencement :	_____ Office Phone (Land) _____	_____ Office Phone (Land) _____
Office Premises Status :	<input type="checkbox"/> Owned <input type="checkbox"/> Rented _____ Total Business Experience _____	<input type="checkbox"/> Owned <input type="checkbox"/> Rented _____ Total Business Experience _____

Self - Employment Details (For Professional)

Particulars	Principal / First Applicant	Other Applicant / Co-Applicant
Profession :	<input type="checkbox"/> Doctor <input type="checkbox"/> Engineer <input type="checkbox"/> Architect <input type="checkbox"/> Consultant <input type="checkbox"/> CA/CMA/CS <input type="checkbox"/> Others _____	<input type="checkbox"/> Doctor <input type="checkbox"/> Engineer <input type="checkbox"/> Architect <input type="checkbox"/> Consultant <input type="checkbox"/> CA/CMA/CS <input type="checkbox"/> Others _____
Name of Organization :	_____	_____
Address :	_____	_____
Number of Consultancy :	<input type="checkbox"/> _____ <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Others _____	<input type="checkbox"/> _____ <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Others _____
Phone (Land) :	_____ Mobile _____	_____ Mobile _____
Name of Chamber and Address:	_____	_____

Land : Lord Lady

Particulars	Principal / First Applicant	Other Applicant / Co-Applicant
Rental Generating Property :	<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Both Number of Floors Rented <input type="text"/>	<input type="checkbox"/> Commercial <input type="checkbox"/> Residential <input type="checkbox"/> Both Number of Floors Rented <input type="text"/>
Property Details :	(i) _____ (ii) _____ (iii) _____	(i) _____ (ii) _____ (iii) _____
Phone (Land) :	_____ Mobile _____	_____ Mobile _____

Principal / First Applicant's Signature with Date

Other Applicant / Co-Applicant (Signature with Date)

(N.B. - Please attach separate copy of this page for more than one Applicant / Co-Applicant)

Income & Expenditure Details (BDT) (Monthly)

Particulars	Principal / First Applicant	Other Applicant / Co-Applicant
Monthly Income / Salary	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Rent	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Interest (TDR, Savings Certificates)	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Others :	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Gross Income (a) :	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Rent & Utility	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Fooding & Clothing	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Education	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Fixed Obligation (Loan)	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Others	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Total Expenses (b) :	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>
Net Income (a-b) :	Tk. <input style="width: 90%;" type="text"/>	Tk. <input style="width: 90%;" type="text"/>

Loan Details

Proposed Loan Amount	Tk. <input style="width: 90%;" type="text"/>	Term <input style="width: 90%;" type="text"/>
Installment per month you can pay to <i>Lankan Alliance Finance Ltd.</i>		Tk. <input style="width: 90%;" type="text"/>

Project Profile	For Flat / Apartment	For Developed Plots
Property Selected	<input type="checkbox"/> Yes <input type="checkbox"/> No Booking Given <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name & Address of Project	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>
Land Area	<input style="width: 90%;" type="text"/> Katha	<input style="width: 90%;" type="text"/> Katha
Total Nos. of	Flats Floors Car parks	
Name of Developer / Seller	<input style="width: 90%;" type="text"/>	
Address of Developer / Seller	<input style="width: 90%;" type="text"/>	
REHAB Membership	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Relationship With LAFL	<input type="checkbox"/> MOU Signed <input type="checkbox"/> MOU not Signed	
Phone / Fax No.	<input style="width: 90%;" type="text"/>	
Expected Date of Delivery	<input style="width: 90%;" type="text"/>	
Expected Date of Registration	<input style="width: 90%;" type="text"/>	
Flat Number	Floors Car parks	Plot Price Tk.
Total sq. ft.	Gross Net	Reg. Cost Tk.
Flat Price	Tk. Car park Tk.	Other Cost Tk.
Registration	Tk. Other Costs Tk.	Total Cost Tk.
Total Cost	Tk. <input style="width: 90%;" type="text"/>	

Project Profile	For Self Construction & Apartment Renovation	
Name & Address of Project	<input style="width: 90%;" type="text"/>	
Land Area (Katha)	Land Value Tk. <input style="width: 90%;" type="text"/>	Lac Built-up Area in Sft. <input style="width: 90%;" type="text"/>
Floor Details	Floors <input style="width: 90%;" type="text"/>	Units <input style="width: 90%;" type="text"/> Car Parks <input style="width: 90%;" type="text"/>
Total Construction Cost	Tk. <input style="width: 90%;" type="text"/>	Estimated Construction Period <input style="width: 90%;" type="text"/>

Means of Financing

Total Construction Cost	Tk.
Amount Already Invested	Tk.
Loan from <i>Lankan Alliance Finance</i>	Tk.
Amount to be Invested	Tk.
Source(s) of Balance Finance	

Bank Account

Principal / First Applicant

Account Name	Account Nos.	Name of Bank & Branch
	No.	
	No.	

Other Applicant / Co-Applicant

Account Name	Account Nos.	Name of Bank & Branch
	No.	
	No.	

Details of Assets

Particulars	Principal / First Applicant	Other Applicant / Co-Applicant
<input type="checkbox"/> FDR <input type="checkbox"/> Saving Certificates	Tk.	Tk.
<input type="checkbox"/> DPS <input type="checkbox"/> Other Deposit Scheme	Tk.	Tk.
<input type="checkbox"/> Wage Earners Bond <input type="checkbox"/> Shares	Tk.	Tk.
Insurance Policy : Policy Amount Monthly Premium Maturity Date Name of Nominee(s)		
Vehicles		

Immovable Property (Please specify)

Value (BDT)

a.	
b.	

Liabilities & Obligations (Principal / First Applicant Information as Borrower) (Please attach additional page if required)

Sources of Loan	Purpose	Amount Borrowed	Monthly Installment	Present Outstanding	Expiry / Settlement Date
Bank/Fin. Inst.		Tk.	Tk.	Tk.	
Employer		Tk.	Tk.	Tk.	
Provident Fund		Tk.	Tk.	Tk.	
Credit Card (Issuer's Name & No.)		C. No.	Limit(Tk.)	Outstanding(Tk.)	Expiry
Others					

Liabilities & Obligations (Other Applicant / Co-Applicant as Borrower) (Please attach additional page if required)

Sources of Loan	Purpose	Amount Borrowed	Monthly Installment	Present Outstanding	Expiry / Settlement Date
Bank/Fin. Inst.		Tk.	Tk.	Tk.	
Employer		Tk.	Tk.	Tk.	
Provident Fund		Tk.	Tk.	Tk.	
Credit Card (Issuer's Name & No.)		C. No.	Limit(Tk.)	Outstanding(Tk.)	Expiry
Others					

Know Your Customer (KYC) Profile Form

(For Official Use Only)

	(Give	Mark)	(Verified Signature)
A. Customer / Account Name (Block Letters) : _____			
B. Account or Reference Number (after approval) : _____			
C. What are the Nature of Business, Relationship and Source of Funds?			
1. Confirmed principal line of business/legal status/occupation	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
2. Obtained Sufficient, legally certified evidence of business/legal status/occupation e.g. <input type="checkbox"/> Trade License <input type="checkbox"/> Incorporation Certificate <input type="checkbox"/> Employee ID Card <input type="checkbox"/> Employment Certificate	<input type="checkbox"/>	<input type="checkbox"/>	
3. Verified clients annual <input type="checkbox"/> income <input type="checkbox"/> capital & assets	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
D. Describe how the sources of fund have been verified and confirmation of whether or not the levels, types of amounts of transaction are commensurate with nature of the business described when the relationship was established.			

Purpose/Size and predictable transaction activity conforms to actual business/Occupational income trend to customer.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
E. Developer's Information (For Apartment/Commercial Space)			
1. Confirmed Clients Payment made to Developer reflected to the Bank A/C <input type="checkbox"/> By Cash <input type="checkbox"/> By Cheque	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
2. Information provided by the client verified with Developer and confirmed e.g. <input type="checkbox"/> Photograph <input type="checkbox"/> Allotment Letter <input type="checkbox"/> Deed of Agreement <input type="checkbox"/> Money Receipt	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
3. Developers Project revisited and confirmed (Clients Allotted Flat)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
F. Original <input type="checkbox"/> Passport <input type="checkbox"/> NID <input type="checkbox"/> e-TIN <input type="checkbox"/> Credit Card <input type="checkbox"/> Utility Bills seen and photocopy obtained. (if no, please comments)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
G. Bank Statement (Last 1 year) verified & matched with <input type="checkbox"/> Signature <input type="checkbox"/> Photograph <input type="checkbox"/> Address (if no, please comments)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
H. Status of Non-resident Bangladeshi <input type="checkbox"/> Work Permit <input type="checkbox"/> Resident VISA <input type="checkbox"/> Dual Citizen	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Risk Grading : <input type="checkbox"/> Superior <input type="checkbox"/> Good <input type="checkbox"/> Acceptable <input type="checkbox"/> Marginal/Watchlist <input type="checkbox"/> Special Mention <input type="checkbox"/> Substandard <input type="checkbox"/> Doubtful <input type="checkbox"/> Bad/Loss (According to Credit Risk Grading Score)			

Remarks : _____

Source of Account walk in Solicited by - Name : _____ Signature with date _____

Prepared by _____

Supported by _____

Name & Designation
(N.B. - Please attach separate copy of this page for more than one Applicant / Co-Applicant)

Name & Designation

Declaration

I/We hereby apply for a Home mortgage Loan of Tk. and also affirm that the information given above in support of the loan applied for are true and accurate, and authorize **Lankan Alliance Finance Limited** of its representatives to obtain further information from any source to which it may apply pertaining to this application form. I/we further understand that **Lankan Alliance Finance Ltd.** is not bound to return any of document which were submitted by me/us with the application form.

Signature of Principal / First Applicant	<input type="text"/>	Date	<input type="text"/>
Signature of Other Applicant / Co-Applicant	<input type="text"/>	Date	<input type="text"/>
Signature of Other Applicant / Co-Applicant	<input type="text"/>	Date	<input type="text"/>
Signature of Other Applicant / Co-Applicant	<input type="text"/>	Date	<input type="text"/>
Signature of Other Applicant / Co-Applicant	<input type="text"/>	Date	<input type="text"/>

Counsellor's Notes
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Please affix Attested
1 copy of
passport size Photograph
of Principal/First Applicant
with Signature

Please affix Attested
1 copy of
passport size Photograph
of other applicant/
co-applicant
with Signature

Reference (Other than family)

Name	<input type="text"/>	<input type="text"/>
Address with Post Code	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>
Designation	<input type="text"/>	<input type="text"/>
Phone No. (Office)	<input type="text"/>	<input type="text"/>
Mobile No.	<input type="text"/>	<input type="text"/>
Fax No. / E-mail Address	<input type="text"/>	<input type="text"/>

Lankan Alliance Finance Ltd. requires you to list two referees. **Lankan Alliance Finance Ltd.** will make such enquires as it deems necessary from the referees directly. The referees may be your employer, family doctor, lawyer, banker, auditor or teacher who has known you for a period of five years or more but are not related to you.

How did you come to know about **Lankan Alliance Finance Ltd.**

- Developer
 Newspaper
 Relatives
 Outdoor advertisement
 Others (specify)

Clientele Acknowledgement Form

Table - A : CAF (for Asset - side Products)

Name of the Client : _____		
Description of Loan / Lease Facility		
Sanction Amount : _____		
Purpose of the Loan : _____		
Product Category : _____		
Questions	Comments	
	FI's Comment	Client's Comment
1. What is the total amount to be disbursed?		Agreed with the FI's comment.
2(a). Will it be disbursed at once? 2(b). If not, how many parts will be there and mention the amounts in each disbursement?		Agreed with the FI's comment.
3. What will be the tenure for repayment? (In case of rescheduled accounts, the tenure should be considered from the date of rescheduling)		Agreed with the FI's comment.
4(a). Is there any grace period allowed? 4(b). If so, How long?		Agreed with the FI's comment.
5. What will be the mode of repayment (monthly / quarterly / half-yearly)?		Agreed with the FI's comment.
6. What will be the installment size?		Agreed with the FI's comment.
7(a). Whether the installment size will be same throughout the repayment tenure? 7(b). If not, is the client fully informed about this repayment reschedule?		Agreed with the FI's comment.
8(a). Whether the interest rate is fixed or flexible? 8(b). If fixed, what will be rate? 8(c). If flexible, is the client informed about it?		Agreed with the FI's comment.
9(a). Will there be any fees or other charges being added in future? 9(b). If so, how much extra will the client have to pay and under what circumstances?		Agreed with the FI's comment.
10(a). Will there be any prepayment penalty if the client settles the loan/lease early? 10(b). if so, how much the client will have to pay as early settlement fee?		Agreed with the FI's comment.

N.B. : For rescheduled accounts, questions number 1 and 2 of this CAF is not applicable.

Official's (Signature with Date)

Client's (Signature with Date)

Clientele Feedback Form

Table - C : CFF (for Asset - side Products)

Name of the Client	: _____
Description of Loan / Lease Facility	
Sanction Amount	: _____
Purpose of the Loan	: _____
Product Category	: _____
Period of the Feedback	: (from _____ to _____)

Questions	Comments	
	FI's Comment	Client's Comment
1(a). Had the client received loan amount as per agreement?	Yes/No	Yes/No
1(b). If not, what was the reason (in brief)?		Agreed/not with FI's explanation
2(a). Whether the grace period (if any) was allowed accordingly or not?		Yes/No
2(b). If not, what was the reason?		Agreed/not with FI's explanation
3(a). Whether FI had charged any extra amount as fee/penalty during this period that was not mentioned in the agreement?		Yes/No
3(b). If so, what was the reason?		Agreed/not with FI's explanation
3(c). If the client differs with the explanation of the FI as mentioned in 3(b), what are the reasons to differ?		
4(a). Was there any change in the interest rate during the period?		Yes/No
4(b). If so, what was the reason?		Agreed/not with FI's explanation

Official's (Signature with Date)

Client's (Signature with Date)

CIB Information related to the PERSON

Type of Applicant : Branch Name :

Borrower Loan Amount : Term :

Co-Borrower Exst. Loan No. :

Guarantor Request By :

Serial No. :

FI Subject Code :

Recorded Checked Error

Applicant Details

Name of the Applicant in full :

Father's Name :

Mother's Name :

Spouse Name :

Contact Address :

Post Code :

Permanent Address :

Post Code :

Phone/Mobile Number : Occupation :

Personal Information

Date of Birth : District of Birth : Country of Birth :

Gender : * National ID Number : E-TIN No.

** Identification document data*

Document Type (Please tick): Passport Driving License Birth Certificate

Document Number : Issue Date : Issuing Country :

To the best of my knowledge, I have obtained the credit facilities from different banks / financial institutions as mentioned below

Name of the Banks / Financial Institutions	Name of the branch	District / City

** National ID for all Bangladeshi Citizens mandatory*
(N.B. - Please attach separate copy of this page for more than one Applicant / Co-Applicant)

Signature of the Applicant

CIB Information related to the COMPANY / INSTITUTION

Type of Applicant : Branch Name :

Borrower Loan Amount : Term :

Co-Borrower Exst. Loan No. :

Guarantor Request By :

Serial No. :

FI Subject Code :

Recorded Checked Error

Company Name :

Business Address :

Post Code :

Factory Address :

Post Code :

Business Type :

Company e-TIN : Phone :

* List of Shareholder :

SL. No.	Shareholder Name	Role in the Company

List of credit facilities from different banks / financial institutions :

Name of the Banks / Financial Institutions	Name of the branch	District / City

Please use separate sheet if required

*For each shareholder must fill "Information related to the PERSON"

Signature of the Authority

Please (✓) tick and enclose in numeric order the following documents (as applicable) with the application :

Salaried Person	Self Employed
1. <input type="checkbox"/> 2 Copy of Passport size photograph(s) of all Applicant(s) & Co-applicant(s). 2. <input type="checkbox"/> Copy of National ID Card /e-TIN / Copy of passport duly attested. 3. <input type="checkbox"/> Tax Assessment paper for last 3 years (Tax return & Assessment Order) 4. <input type="checkbox"/> Latest salary slip/salary certificate showing all deductions. 5. <input type="checkbox"/> Bank Statement for the latest one year. 6. <input type="checkbox"/> Statement of assets with copies of evidence. 7. <input type="checkbox"/> Evidence of Other Income (If any). 8. <input type="checkbox"/> Bio Data. 9. <input type="checkbox"/> Allotment / Baynanaama / Agreement with Developer / Owner. 10. <input type="checkbox"/> Money receipts of amount already paid to Developer / Owner.	1. <input type="checkbox"/> 2 Copy of Passport size photograph(s) of all Applicant(s) & Co-applicant(s). 2. <input type="checkbox"/> Tax Assessment paper for last 3 years (Tax return & Assessment Order) 3. <input type="checkbox"/> Profit & Loss Account & Balance Sheet of Business for last 3 years. 4. <input type="checkbox"/> Trade License/e-TIN / Memorandum and Articles of Association. 5. <input type="checkbox"/> Evidence of present work in hand & value thereof. 6. <input type="checkbox"/> Company's Bank Statement for last three year & Personal Bank Statement for one year. 7. <input type="checkbox"/> Statement of assets with copies of evidence. 8. <input type="checkbox"/> Evidence of Other Income (If any). 9. <input type="checkbox"/> Bio Data. 10. <input type="checkbox"/> Allotment / Baynanaama / Agreement with Developer / Owner. 11. <input type="checkbox"/> Money receipts of amount already paid to Developer / Owner.

Any other relevant document not specified above

1.
2.

Property Documents

Leasehold Land	Freehold (Private) Land
1. <input type="checkbox"/> Registered Lease Deed. 2. <input type="checkbox"/> Subsequent Sale Deeds (If any) 3. <input type="checkbox"/> Development agreement between land owner and developer. 4. <input type="checkbox"/> Power of Attorney from land owner. 5. <input type="checkbox"/> Acceptance of power from Lessor. 6. <input type="checkbox"/> Mutation Khatian of subsequent purchaser. 7. <input type="checkbox"/> Proposal for mutation from AC land office. 8. <input type="checkbox"/> Mat parcha (recent survey report) if any. 9. <input type="checkbox"/> Up to date Khajna and DCR. 10. <input type="checkbox"/> Up to date Non Encumbrance Certificate for 12 years. 11. <input type="checkbox"/> Municipal Tax Receipt. 12. <input type="checkbox"/> Sale Permission from Lessor. 13. <input type="checkbox"/> Approved plan & approval letter from RAJUK / CDA 14. <input type="checkbox"/> Project brochure. 15. <input type="checkbox"/> Mortgage permission from concern authority.	1. <input type="checkbox"/> Registered Sale Deed or Title Deed. 2. <input type="checkbox"/> Baya Deed. 3. <input type="checkbox"/> Development agreement between land owner and developer. 4. <input type="checkbox"/> Power of attorney to developer by landowner. 5. <input type="checkbox"/> CS, SA, RS and BS Khatian. 6. <input type="checkbox"/> Mutation as per last survey. 7. <input type="checkbox"/> Up to date 'Non-Encumbrance Certificate' for 12 years. 8. <input type="checkbox"/> Up to date Khajna with DCR. 9. <input type="checkbox"/> Municipal tax receipt. 10. <input type="checkbox"/> Approved plan & approval letter from RAJUK / CDA 11. <input type="checkbox"/> Project brochure.

Any other relevant document not specified above

1.
2.



LANKAN
ALLIANCE FINANCE
A Subsidiary of Prime's Leasing & Finance PLC. (In. Lanka)

Corporate Office

Laila Tower (Level-10), 8 South Gulshan Avenue, Gulshan 1, Dhaka-1212

Telephone : +880 2 9840411-12, Fax : +880 2 9840414

www.lankanalliance.com